



P.O. Box 611674 • Port Huron, MI 48061 • 810.982.7210

## Request for Disclosure of Unprofessional Conduct

### Current/Previous Employee Contact Information

<b>Name of Current/Previous Employer</b>	<b>Contact Name</b>
<b>Street Address</b>	<b>City/State/Zip Code</b>

State law requires that an unprofessional conduct search be conducted on all employees working with children. For this request, the term “unprofessional conduct” means “one or more acts of misconduct,” or “one or more acts of immorality, moral, turpitude, or inappropriate behavior involving a minor, or commission of a crime involving a minor.” A criminal conviction is not an essential element of determining whether a particular act constitutes “unprofessional conduct.”

#### Disclosure Authorization:

Pursuant to Section 1230b of the revised Michigan School code of 1976, Act No. 451 of the Public Acts of 1976, I, the undersigned, hereby authorize my current and/or former employer(s) to disclose to Summit Management Consulting, LLC any unprofessional conduct by myself and to make available to them copies of all documents in my personnel record maintained by my current and/or form employer(s) relating to that unprofessional conduct.

I further release my current and/or former employer(s), and employees acting on behalf of the current and/or former employer(s) from any liability for providing the information described above. I waive any written notice required under section 6 of the Bullard-Plawecki employee right to know act, Act No. 397 of the Public Acts of 1978, being section 234.506 of the Michigan Compiled Laws.

<b>Applicant Name</b>	<b>Applicant Social Security Number</b>
<b>Applicant Signature (Type name is authorization is being given electronically.)</b>	<b>Date Authorized</b>

**Note to Current/Previous Employer:** Public Act 189 or 1996 requires you to provide to Summit Management Consulting copies of all information relating to unprofessional conduct contained within the above-named person’s personnel file within 20 days of the receipt of this request.



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### Current/Previous Employer Response

In response to the above request, I am providing the following information:

\_\_\_\_\_ No record of any misconduct

\_\_\_\_\_ Record of misconduct (see attached documentation)

<b>Name of Person Completing this Form</b>	<b>Title</b>
<b>Signature</b>	<b>Date</b>

### Please forward completed document to:

Summit Management Consulting, LLC  
Attention Human Resources  
P.O. Box 611674, Port Huron, MI 48061  
Phone: 810-982-7210  
Fax: 810-982-0679