



“DELIVERING THE EXTRAORDINARY”

Annual Organizational Board Meeting Minutes  
East Shore Leadership Academy  
1403 7<sup>th</sup> Street, Port Huron, MI 48060  
Monday, June 10, 2024 (Noon)

**Mission**

*“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”*

**Call to Order**

12:05 p.m.

**Pledge of Allegiance**

12:05 p.m.

**Roll Call of Board Members**

Martin Doorn, President – Present  
Peggy Swegles, Vice President/Treasurer – Present  
Patrick Patterson, Director – Present  
Harold Powell, Director – Present  
Patricia Moore, Director – Present

**Recognition of other attendees**

Betty LaPointe, Northern Michigan University  
Nancy Gardner, Bold Education Connections  
Deanna Hall, East Shore Leadership Academy  
Brian O’Reilly, The Romine Group  
John Romine, The Romine Group  
Travis Gostinger, Summit Management Consulting, LLC

**Opening remarks by the Board Chair**

At 3:40 today a gift will be given to staff in celebration of the school’s 10<sup>th</sup> Year Anniversary. All are welcome to join.

**Approval of Agenda**

Motion to approve the Annual Organizational Meeting Agenda, by Moore, supported by Swegles.

Doorn – Yes

Patterson – Yes

Powell – Yes

**Call to the Public**

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy’s business and is not considered a public community meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board has a maximum of three minutes in which to speak.

No public comments made.

**CONSENT AGENDA RESOLUTIONS**

**1) Election of Officers (Appoint or Reappoint)**

President – Margaret Swegles  
Vice President/Treasurer – Patrick Patterson  
Secretary – Patricia Moore  
Motion to approve reappointment/appointment of officers.

**2) Appointment of Directors**

Director – Martin Doorn  
Director – Harold Powell  
Motion to approve appointment of directors.

**3) Resolution indicating Board will comply with all laws, rules and regulations**

Motion that Board will comply with all laws, rules and regulations.

**4) Resolution setting date, time and place of Regular Board Meetings and location of Official Posting Location** (Principal is responsible for posting in the appropriate area)

Motion that the regular Board meetings will be held the third Monday of each month at 11:30 a.m. unless otherwise indicated at East Shore Leadership Academy. All board minutes are available for public inspection in the Academy’s administrative office. The Board will comply with the American Disabilities Act in making board meetings accessible to those who need special accommodations.

The East Shore Leadership Academy Principal will be responsible to post the meeting notices in public view. The official posting location will be in the Academy’s entrance area and school website.

- |                    |   |
|--------------------|---|
| August 19, 2024    | January 20, 2025  |
| September 16, 2024 | February 10, 2025   |
| October 21, 2024   | March 17, 2025  |
| November 18, 2024  | April 21, 2025  |
| December 16, 2024  | May 19, 2025  |
|                    | June 9, 2025, Budget Hearing/Annual<br>Organizational Meeting |

**5) Resolution Designating Depositories for Various Funds and Authorized Signatures**

Motion designating Huntington Bank as the depository of school funds and that Martin Doorn and Peggy Swegles will be signatures on the account.

**6) Resolution Designating FOIA, Sexual Harassment, Title VI, Title IX and Section 504 Contact**

Motion to name East Shore Leadership Academy’s Principal as the FOIA, Sexual Harassment, Title VI, Title IX and Section 504 contact person.

**7) Resolution Designating Legal Counsel**

Motion to appoint Traverse Legal as the Board’s legal counsel.

**8) Resolution Designating the Board’s Audit Firm**

Motion to appoint Marcum LLP formerly Croskey-Lanni and Company as the auditing firm.

**9) Resolution to Bond Treasurer**

Motion to bond Treasurer.

**10) Resolution to Appoint Academy’s Chief Administrator Officer**

Motion to designate Margaret Swegles as Academy’s CAO.

**11) Resolution Appointing Designated Asbestos Hazard Emergency Response Act (AHERA) Contact**

Motion to designate Danielle Shannon as the Academy’s AHERA contact.

**12) Resolution to Adopt Attached School Calendar**

The ESLA 2023-24 Annual School Calendar was adopted at the April 2024 board meeting.

**13) Resolution designating NMU Compliance Contact**

Motion to designate the Academy’s Educational Service Provider designee as the Academy’s Compliance Contact person with Northern Michigan University.

**14) Resolution Setting Board Member Salaries**

Motion that each Board Member is unpaid.

**15) Resolution Designating Local Newspaper**

Motion that the Port Huron Times Herald is designated as the Academy’s local newspaper for the purpose of posting legal notices.

**16) Resolution Designating Homeless Children and Foster Care Liaison**

Motion that the Academy’s Principal is hereby designated as the local liaison for the homeless children and youth as authorized under the Title VII-B of the McKinney-Vento Homeless Assistance Act (42 USC 11431 et seq.) and as reauthorized by the No Child Left Behind Act of 2001.

Motion by Moore, supported by Swegles, to approve resolutions numbered 1-16 as presented.

Doorn – Yes                      Patterson – Yes                      Moore – Yes  
Yes – 5                              No – 0

**Approval of the Minutes**

Approval of the May 20, 2024, Regular Board Meeting Minutes by Moore, supported by Swegles.

Doorn – Yes                      Powell – Yes                      Patterson – Yes

## **MONTHLY REPORTS**

*May 2024 Financial Report:* Peggy Swegles reported that the school is on track for this time in the year. ESSER funds are done (See “Action Items”).

*Budget Resolutions for 2023-24:* Brian O’Reilly reported on the final School Services Appropriation and General Fund Appropriation Resolution for this school year. There was lengthy discussion about the projected fund balance. Brian assured the board that the projection is very healthy. Expect to factor in July and August in at the end of this school year (See “Action Items”).

*Proposed Resolutions for 2024-25 School Budget:* Travis Gostinger presented the 2024-25 Proposed Budget during the budget hearing. The budget is based on 166/blended count students (See “Action Items”).

*Enrollment/Retention Report:* Deanna Hall reported enrollment being 163 students.

*Schoolwide Goals Report:* Remain the same.

*Academic/Intervention Plan:* Deanna Hall reported she was very pleased to announce most of the students met or exceeded their NWEA growth goals for this school year. The students were rewarded in many ways, a gaming truck, ice-cream, etc. Kindergarten and 8<sup>th</sup> grade had their graduation event this past week. She also discussed the end of the year NWEA goal report provided by NMU. The students have made remarkable gains in reading and math and exceeded the goal set by NMU. We are very proud of the students and the amazing job the teachers and staff have done this year to get them where they are.

*Building and Grounds Report:* Nancy Gardner communicated that there is nothing new on the list this year that needs to be addressed.

*NMU Representative Report:*

Betty LaPointe shared wonderful words about Nancy Gardner and Marty Doorn moving on. Nancy is retiring and Marty is moving from Board Chair for 10 years to Director.

## **OLD BUSINESS:**

*Summit Management Consulting, LLC* – No updates currently.

*Policies and Procedures:* The board approved last months presented policies (See “Action Items”).

## **ESSER III**

*New Additions/Changes:* None currently. All funds are expended.

*LEA Plan of Use:* There were no suggested changes that needed to be made at this time (See “Action Items”).

*Public Comments*

No public comments currently

**NEW BUSINESS:**

*East Shore Leadership Academy and Academic Facilities, PH Lease Agreement* – The board discussed the lease and the points related to cleaning that they wanted to have removed (See “Action Items”).

*East Shore Leadership Academy and Bold Education Connections Agreement* – The board agreed with the language in the contract upon removal of the cleaning section. (See “Action Items”).

*East Shore Leadership Academy Vended Lunch Program RFQ* – There was one bid turned in a which was Variety Foods (See “Action Items”).

*East Shore Leadership Academy Board Survey* – The board completed their survey. The results will be compiled and sent back to the board. The final will be sent to NMU.

**COMMUNICATIONS TO THE BOARD:**

*Recognition:* Staff 10 Year Anniversary gift to be presented at 3:40pm

*Announcements:* The next Board of Director’s Meeting will be held at 11:30 a.m. on Monday, August 19, 2024, at 1403 7<sup>th</sup> Street, Port Huron, MI 48060.

**Final Call to The Public**

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments at this time.

**ACTION ITEMS**

Motion to receive the May 2024 Financial Reports for review as presented, by Swegles, supported by Moore.

Doorn – Yes                      Powell – Yes                      Patterson – Yes

Motion to approve Budget Resolutions for 2023-24 as presented, by Swegles, supported by Patterson.

Doorn – Yes                      Powell – Yes                      Moore – Yes

Motion to approve the Proposed Resolutions for 2024-25 School Budget as presented, by Swegles, supported by Patterson.

Doorn – Yes                      Powell – Yes                      Moore – Yes

Motion to approve the updated Policies and Procedures as presented, by Moore, supported by Patterson.

Doorn – Yes                      Powell – Yes                      Swegles – Yes

Motion to approve the ESSER III ARP as is, by Swegles, supported by Moore.

Doorn – Yes                      Powell – Yes                      Patterson – Yes

Motion to approve the Commercial Property Lease between East Shore Leadership Academy and Academic Facilities PH, LLC with the removal of the cleaning contract items under Section 3. Rent. § b. Additional Rent iii. and iv. by Swegles, supported by Moore.

Doorn – Yes                      Powell – Yes                      Patterson – Yes

Motion to approve the East Shore Leadership Academy and Bold Education Connections LLC contract as presented, by Swegles, supported by Moore.

Doorn – Yes                      Powell – Yes                      Patterson – Yes

Motion to accept the East Shore Leadership Academy Vended Lunch Program Bid from Variety Foods, by Swegles, supported by Moore.

Doorn – Yes

Powell – Yes

Patterson – Yes

**Adjournment**

Meeting adjourned at 1:40 p.m.

*These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.*

*Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.*

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on August 19, 2024, at which a quorum was present.

Board Secretary/Board Designee: \_\_\_\_\_ Approved,  
August 19, 2024.