



**“DELIVERING THE EXTRAORDINARY”**

**BOARD OF DIRECTORS**  
East Shore Leadership Academy  
Regular Board Meeting Minutes  
1403 7th Street, Port Huron, MI 48060  
Monday, May 15, 2023, 11:30 a.m.

*“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”*

**Call to Order**

11:34 a.m.

**Pledge of Allegiance**

11:34 a.m.

**Roll Call of Board Members**

Martin Doorn, President- Present  
Margaret Swegles, Vice President/Treasurer- Absent  
Michelle Fisher, Secretary- Present  
Patrick Patterson, Director - Present  
Howard Powell, Director - Present

**Recognition of other attendees**

Nancy Gardner, Bold Education Connections  
Deanna Hall, East Shore Leadership Academy  
Neil Hartman, Northern Michigan University  
John Romine, The Romine Group

**Opening remarks by the Board Chair**

None currently

**Approval of the Agenda**

Motion to approve the Regular Board Meeting Agenda by, Swegles, supported by Patterson.

Doorn – Yes                  Fisher – Yes                  Powell – Yes

### **Call to the Public**

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public community meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

### **Approval of Minutes**

Approval of the March 20, 2023, Regular Board Meeting Minutes by, Fisher, supported by Swegles.

Doorn – Yes

Patterson – Yes

Powell – Yes

### **MONTHLY REPORTS**

*Financial Report* – Peggy Swegles reported everything is on track and the fund balance looks good.

*Marketing Report* – Nancy Gardner communicated digital billboards will continue to advertise enrollment opportunities. Bishop Prevail will be wrapping up their contract at the end of June.

*Enrollment/Retention/Student Transferring and Incoming reports* – Deanna Hall reported there are 179 students. Retention is 86%. Most students will be returning for the 2023-2024 school year.

*School-wide Goals* – Deanna Hall reported these goals have not changed. The goals will be revisited once testing ends in June.

*Academics/Intervention* – Deanna Hall communicated NWEA testing will be done by the end of May 2023. Results of NWEA have a substantial impact on the NMU Framework. The Leader in Me Leadership celebration will be June 9. The Athletic Factory has donated their big movie screen to be used in the gym for the event. A trip to a Detroit Tigers game is tentatively planned for later in May for students.

*Building Report* – John Romine reported on the status of the HVAC units. He has been assured the changes made will better support what the building needs to function properly. Other building improvements were discussed. It was determined the window blinds (approx. \$7500.00) and the playground mulch replacement (approx. \$6000.00) were the first items to address. Board voted to approve the money be spent for these improvements. (See "Action Items.")

*NMU Representative Report* – Neil Hartman reminded the board:

- The Young Wildcat Scholars at NMU for 6th graders is this week, May 17, 18, 19, 2023.
- NMU's Betty LaPointe is offering a 30-minute presentation to NMU charters in the fall.
- Board re-appointments are Patrick Patterson and Marty Doorn therefore a notary will be needed at the June board meeting.
- Some charter schools are using ESSER funds to have Ken Williams present to the school staff (Keynote speaker @ the NMU Workshop in April, 2023).

## **OLD BUSINESS**

*ESSER III* – Discussions took place about the disbursement of remaining funds. The board voted to approve \$19,200.00 to be allotted towards updating and replacing staff computers /laptops. (See “Action Items.”)

*LEA Plan of Use (ARP)* – Nancy Gardner stated there are no changes.

*Public Comments* – No public comments currently.

*Strategic Enrollment Plan* – Nancy Gardner reported:

- The Strategic Plan is targeting a 10% increase in enrollment which means a goal of 190 students for the 2023-2024 school year.
- A more comprehensive report will be ready by June’s board meeting.

*97c Safety Grant* – Nancy Gardner communicated this grant of \$20,907.00 will be used to update the school’s security. The estimate for the updates is \$21,308. The board voted to approve the balance of \$401.00 to come out of the budget. (See “Action Items”) Some of the updates will be:  
Motion detectors

- Temperature gauge in the boiler room to avoid pipes freezing.
- Indicate an “Emergency Only” door with an alarm that would be triggered when opened.
- An app that would notify designated staff about building alarms/ etc.

## **NEW BUSINESS**

*East Shore Leadership Academy Board Evaluation*- Being updated and will be sent by email to board members to complete and submit back before June 12th meeting.

*Reauthorization Process (Building Lease/Bold Education Connections)* - In progress.

*2023-24 East Shore Leadership Academy Annual Calendar*- Approved by the board. (See “Action Items”)

## **COMMUNICATIONS TO THE BOARD**

*Recognitions & Announcements:*

The next Board of Director’s Regular Board Meeting will be held at 11:30 a.m. on Monday, June 12, 2023, at 1403 7th Street, Port Huron, MI 48060.

### **Final call to the public**

Interested parties may address the Board on any items of their choice. Those that wish to request the Board have a maximum of three minutes in which to speak. No comments currently.

### **Action Items**

Motion to receive the April 2023 Financial Reports for review as presented by, Swegles, supported by Patterson.

Doorn – Yes

Fisher –Yes

Powell –Yes

Motion to approve building improvements discussed by, Swegles, supported by Patterson.  
Doorn - Yes                  Fisher- Yes                  Powell- Yes

Motion to approve the ESSER III use of funds as presented by, Swegles, supported by Patterson.  
Doorn – Yes                  Fisher – Yes                  Powell –Yes

Motion to approve the ARP/LEA Plan as presented with no changes by Fisher, supported by Patterson.  
Doorn – Yes                  Swegles- Yes                  Powell – Yes

Motion to approve the difference needed over and above the 97c Security Grant to come out of the annual budget as presented by, Swegles, supported by Fisher.  
Doorn – Yes                  Patterson – Yes                  Powell –Yes

Motion to approve the 2023-24 East Shore Leadership Academy Annual Calendar by Fisher, supported by Swegles.  
Doorn – Yes                  Patterson – Yes                  Powell – Yes

**Adjourned**

Meeting adjourned at 1:00 p.m.

*These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.*

*Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.*

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on June 12, 2023, at which a quorum was present.

Board Secretary/Board Designee:  Approved, June 12, 2023.