



"DELIVERING THE EXTRAORDINARY"

**BOARD OF DIRECTORS**  
**East Shore Leadership Academy**  
**Regular Board Meeting Minutes – In Person**  
**1403 7<sup>th</sup> Street**  
**Port Huron, MI 48060**  
Monday, November 15, 2021 (2:30 p.m.)

**Mission**

*"East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character."*

**Call to Order**

2:40 p.m.

**Pledge of Allegiance**

2:40 p.m.

**Roll Call of Board Members**

Martin Doorn - Present  
Sharla Conlan - Present  
Michelle Fisher - Present  
Margaret Swegles – Absent  
Patrick Patterson – Present

**Recognition of other attendees**

Betty LaPointe, Northern Michigan University – Virtual  
Nancy Gardner, Bold Education Connections – Present  
Deanna Keller, East Shore Leadership Academy – Present  
John Romine, The Romine Group – Present

**Opening remarks by the Board Chair**

"During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act"

**Motion to Approve or Amend the Agenda**

Motion to approve the November 15, 2021, Regular Board Meeting Agenda, by Conlan supported by Fisher.

Doorn – Yes                      Patterson – Yes

### **Call to the Public**

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

### **Approval of Minutes**

Motion to approve the October 18, 2021, Regular Board Meeting minutes, by Fisher supported Conlan.

Doorn – Yes                      Patterson – Yes

### **Monthly Reports**

*Financial Report:* Nancy Gardner reported that the cash position remains strong, and the first State Aid and Federal Lunch payments have been received. Certain budgeted items have been purchased that occurred early in the year such as textbooks, teacher training/workshops, and building repairs. The upcoming budget amendment work has begun, and administration will have the package ready for the next board meeting. Some items to note is a lower student count than the original budget with certain items needing adjustment as a result. Salaries and related benefits will be reviewed also since the initial budget adoption.

The previous week Brian O'Reilly was introduced as the new accountant for the school. Reports, timelines, and processes were discussed. Peggy Swegles asked for a more detailed funds breakdown in the budget regarding the ESSER funds.

*Marketing Report:* Nancy Gardner reported that the marketing plan is consistently adhered to.

*Enrollment/Retention Report:* Deanna Keller reported enrollment of 151 students. A couple more students may be enrolling.

*School-wide Goals Report:* Deanna Keller reported that the goal would be the same as the NMU goal developed for 2020-21.

*Academic/Intervention:* The intervention plan is being executed as discussed. We are hiring a new paraprofessional staff to work with 1<sup>st</sup> grade and looking to hire another one for 3<sup>rd</sup> grade. Allowable use of ESSER funds will also add to the tutoring program starting in January.

*East Shore Leadership Academy COVID-19 Probable/Confirmed Cases:* Deanna Keller communicated that there are 0 probable and/or confirmed cases for October 2021.

*Building and Grounds Report:* Most of the wish list for the school has been completed. The window project was put on hold due to ESSER not approving the renovation. The building team will meet after the holidays to review and revise the plan.

*NMU Representative Report:* Betty LaPointe reported the following.

- 1) There is a webinar series offered by NMU and if board members attend all 10 webinars, the school will receive a \$1,500 bonus.
- 2) NWEA Fall to Fall results were presented. NMU is very pleased with the results considering the pandemic. Data included Reading and Math. The school will do well on the NMU dashboard.

## **OLD BUSINESS**

*SchoolWorks Consulting:* The school will be moving forward with a kick-off introductory meeting on Nov. 18, 2021.

*Director of School Growth and Enrollment:* The board all agreed that this would be valuable, but to wait until after SchoolWorks has completed their review for the final decision.

## **NEW BUSINESS**

*Student Presentation:* Two 5<sup>th</sup> grade students presented to the board on Storyboard That.

*2020-21 ESLA Audit:* Melissa May from Croskey-Lanni reported on the audit. The audit was clean and internal controls are fine. She gave the school an A+. There will be a second audit because of ESSER funds.

*ESSER II and III Update:* Nancy Gardner presented an update on both ESSER II and III grants and the status of MDE approval. The items presented were approved by the board in ESSER II except t-shirts. The board would also like more information on the book vending machine before approval. Bring back to the December meeting with more detail.

## **COMMUNICATIONS TO THE BOARD**

### **Announcements and Recognition**

Recognition:

None currently

Announcements:

The next Board of Director's Regular Board meeting will be held at 2:30 p.m. on Monday December 20, 2021, at the school.

### **Final call to the public**

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments currently.

### **Action Items**

Motion to receive the October 2021 Financial Reports for review as presented, by Patterson, supported by Conlan.

Doorn-yes

Fisher-yes

Motion to receive the 2020-21 ESLA Financial Audit for review as presented, by Conlan, supported by Patterson.

Doorn-yes                      Fisher-yes

Motion to approve the presented items/tasks under ESSER II funds as presented, except for the book vending machine that needs more detail for the December board meeting, by Patterson, supported by Conlan.

Doorn-yes                      Fisher-yes

**Adjournment**

The meeting was adjourned at 4:09 p.m.

Respectfully submitted: Michelle Fisher, Secretary

*These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.*

*Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.*

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on December 20, 2021, at which a quorum was present.

Board Secretary/Board Designee:  Approved,  
December 20, 2021