



"DELIVERING THE EXTRAORDINARY"

Annual Organizational Board Meeting Minutes
East Shore Leadership Academy
1403 7th Street, Port Huron, MI 48060
Thursday, June 18, 2019 (12:30 p.m.)

Mission

"East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character."

Call to Order

12:22 p.m.

Pledge of Allegiance

12:22 p.m.

Roll Call of Board Members

Martin Doorn - President - Present
Christopher Gearhart - Vice President/Treasurer - Present
Sharla Conlan - Secretary - Present
Michelle Fisher - Director - Present
Peggy Swegles - Director - Present

Recognition of other attendees

Neil Hartman - Northern Michigan University - Present
Nancy Gardner - Bold Education Connections - Present
Deanna Keller - East Shore Leadership Academy - Present
Diana Turner - East Shore Leadership Academy - Present
John Weir - The Romine Group - Present
John Romine - The Romine Group - Present

Opening remarks by the Board Chair

During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act.

Approval of Agenda

Motion to approve the Annual Organizational Meeting Agenda, by Conlan, supported by Gearhart.

Doorn - Yes
Gearhart - Yes
Conlan - Yes
Fisher - Yes
Swegles - Yes

Call to the Public

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public community meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board has a maximum of three minutes in which to speak.
No public comments made.

CONSENT AGENDA RESOLUTIONS

1) Election of Officers (Appoint or Reappoint)

President – Martin Doorn
Vice President – Sharla Conlan
Secretary – Michelle Fisher
Treasurer – Peggy Swegles

Motion to approve reappointment/appointment of officers.

2) Appointment of Directors

None at this time.

3) Resolution indicating Board will comply with all laws, rules and regulations

Motion that Board will comply with all laws, rules and regulations.

4) Resolution setting date, time and place of Regular Board Meetings and location of Official Posting Location (Principal is responsible for posting in the appropriate area)

Motion that the regular Board meetings will be held the second Monday of each month at 2:30 p.m. unless otherwise indicated at East Shore Leadership Academy. All board minutes are available for public inspection in the Academy's administrative office. The Board will comply with the American Disabilities Act in making board meetings accessible to those who need special accommodations.

The East Shore Leadership Academy Principal will be responsible to post the meeting notices in public view. The official posting location will be in the Academy's entrance area and school website.

July 2020 No meeting
August 10, 2020
September 14, 2020
October 12, 2020
November 9, 2020
December 14, 2020
January 11, 2021
February 8, 2021

March 8, 2021
April 12, 2021
May 10, 2021
June 14, 2021 Budget Hearing and
Annual Organizational Meeting

5) Resolution Designating Depositories for Various Funds and Authorized Signatures

Motion designating Chemical Bank as the depository of school funds and that Martin Doorn and Peggy Swegles will be signatures on the account.

6) Resolution Designating FOIA, Sexual Harassment, Title VI, Title IX and Section 504 Contact

Motion to name East Shore Leadership Academy's Principal as the FOIA, Sexual Harassment, Title VI, Title IX and Section 504 contact person.

7) Resolution Designating Legal Counsel

Motion to appoint Dickinson-Wright as the Board's legal counsel.

8) Resolution Designating the Board's Audit Firm

Motion to appoint Croskey-Lanni and Company as the auditing firm.

9) Resolution to Bond Treasurer

Motion to bond Treasurer.

10) Resolution to Appoint Academy's Chief Administrator Officer

Motion to designate Martin Doorn as Academy's CAO.

11) Resolution Appointing Designated Asbestos Hazard Emergency Response Act (AHERA) Contact

Motion to designate Paul Romine as the Academy's AHERA contact.

12) Resolution to Adopt Attached School Calendar

Board approved February 20, 2020 at a Regular Board Meeting

13) Resolution designating NMU Compliance Contact

Motion to designate the Academy's Superintendent as the Academy's Compliance Contact person.

14) Resolution Setting Board Member Salaries

Motion that each Board Member is unpaid.

15) Resolution Designating Local Newspaper

Motion that the Port Huron Times Herald is designated as the Academy's local newspaper for the purpose of posting legal notices.

16) Resolution Designating Homeless Children and Foster Care Liaison

Motion that the Academy's Principal is hereby designated as the local liaison for the homeless children and youth as authorized under the Title VII-B of the McKinney-Vento Homeless Assistance Act (42 USC 11431 et seq.) and as reauthorized by the No Child Left Behind Act of 2001.

Motion by Fisher, supported by Swegles, to approve resolutions numbered 1-16 as presented.

Doorn - Yes

Fisher - Yes

Gearhart - Yes

Swegles - Yes

Conlan - Yes

Approval of the Minutes

Approval of the May 21, 2020 Regular Board Meeting Minutes by Fisher, supported by Gearhart.

Yes - 5

No - 0

MONTHLY REPORTS

Financial Report: John Weier presented the May 2020 financial report. Everything is on track as expected for this time of year and the school is in a good financial position.

Marketing: Nancy Gardner updated the board on marketing and the continued efforts to stay in contact with parents and families as well as follow the present marketing plan.

Enrollment/Retention Report: Danna Keller discussed present enrollment which is 169 with one student possibly transferring due to location.

Schoolwide Goals Report: Deanna Keller reported that due to school closure the compilation of data this year will look much different.

Academic/Intervention Plan: Deanna Keller reported that there is no new information in relation to school testing due to the school closure.

She also addressed activities that teachers are doing with students showing that they are going above and beyond to meet the needs of their students and stay connected. Teachers are also doing a great job sending information and updates on students to be posted on the school FB page.

Parent updates will be mailed out and sent through various media means throughout the summer.

Calls were also made to all families with the number one concern whether students will be expected to wear masks during the new school year.

Building and Grounds Report: John Romine discussed two projects that Academic Facilities will be responsible for; 1) Boiler replacement 2) Repair work on cafeteria walls. Other work was discussed in regard to areas that the school would like to have done to enhance the building but will revisit in the fall.

OLD BUSINESS:

Board of Directors Evaluation Results: Marty Doorn reported on areas that need addressing with one being the importance of adding new board members. Securing additional board members is priority.

Policies and Procedures: There were no questions in relation to the updates that were passed out last month for review.

NEW BUSINESS:

CARES/ESSA Bids: Two bid proposals were discussed that addressed technology needs for students. One from Quality Computer Solutions and one from Charter Technologies.

Web-Based Technology: Deanna Keller is researching the cost of implementing web-based technology to conduct future board meetings.

COMMUNICATIONS TO THE BOARD:

Announcements

Websites were discussed that give MDE and Government updates regarding the pandemic.

The next meeting will be the Board of Director's Regular Board Meeting at 2:30 p.m. on Monday, August 10, 2020. The location is 1403 7th Street, Port Huron, MI 48060. Update will be available on the website as to virtual or in-person.

Recognition

Christopher Gearhart was recognized for his seven years of service at ESLA.

Quinn McFall was recognized for going above and beyond since the school closure in ensuring the school is clean and safe and the building is in great shape. Let Citi Cleaning know how pleased the staff is with his work and dedication.

Final call to the public

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.

No comments at this time.

Action Items

Motion to receive the May 2020 Financial Report for review as presented, by Swegles, supported by Conlan.

Yes – 5

No – 0

Motion to approve the 2019-20 Budget Amendments as presented by John Weier, by Swegles, supported by Gearhart.

Yes – 5

No – 0

Motion to approve the proposed 2020-21 School Budget presented by John Weier, by Swegles, supported by Gearhart.

Yes – 5

No – 0

Motion to approve the updated board policies and procedures by Fisher, supported by Gearhart.

Yes – 5

No – 0

Adjournment

Meeting adjourned at 2:00 p.m.

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on August 10, 2020 at which a quorum was present.

Board Secretary/Board Designee: Michelle Fisher Approved,
August 10, 2020.