



“DELIVERING THE EXTRAORDINARY”

BOARD OF DIRECTORS
East Shore Leadership Academy
Regular Board Meeting Minutes – Virtual Meeting
1403 7th Street
Port Huron, MI 48060
Thursday, May 21, 2020 (11:45 p.m.)

Mission

“East Shore Leadership Academy, in pursuit of excellence, will develop future leaders through a strong academic foundation and the development of high moral character.”

Call to Order

11:51p.m.

Pledge of Allegiance

11:51 p.m.

Roll Call

Martin Doorn - President - Present
Christopher Gearhart - Vice President/Treasurer - Present
Sharla Conlan - Secretary - Present
Michelle Fisher - Director – Present
Margaret Swegles - Director - Present

Other

Neil Hartman - Northern Michigan University – Present
Nancy Gardner - Bold Education Connections - Present
Deanna Keller - East Shore Leadership Academy – Present
Diana Turner – East Shore Leadership Academy – Present
John Weier – The Romine Group – Present
John Romine – The Romine Group – Present

Opening remarks by the Board Chair

During this time of uncertainty, we are doing the best we can to meet within the spirit of the law and the Open Meetings Act.

Motion to Approve or amend the Agenda

Motion to approve the May 21, 2020 Regular Board Meeting Agenda, by Conlan, supported by Gearhart.

Doorn – Yes	Fisher – Yes
Gearhart – Yes	Swegles – Yes
Conlan – Yes	

Call to the Public

The meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not considered a public meeting. Those that may wish to address the Board on agenda items only may do so at this time by being recognized by the Board President. There will be a second Call to the Public near the end of the agenda where interested parties may address the Board on any items of their choice. Those that request to address the Board have a maximum of three minutes in which to speak.

No public comments were made.

Approval of Minutes

Approval of the April 16, 2020 Regular Meeting Minutes, by Conlan, supported by Fisher.

Doorn – Yes

Fisher – Yes

Gearhart – Yes

Swegles – Yes

Conlan – Yes

MONTHLY REPORTS

Financial Report: John Weier presented the April 2020 financial report.

Everything is on track as expected and the school is in a good financial position. Also discussed the possibility of the government cutting funds in the present Fiscal Year 2019-20.

Marketing Report: Nancy Gardner discussed marketing initiatives related to branding and enrollment efforts especially during the pandemic and school closure. She also discussed efforts made by all staff to maintain relationships with students and families during the school closure and summer months.

Enrollment/Retention Report: Deanna Keller discussed the CARES/ESSR guidelines and what the school is presently earmarking the money for. East Shore Leadership Academy is applying for the \$162,329.00 designated for the school.

There has been no movement in the student enrollment number which is 169.

School-wide Goals Report: Deanna Keller reported on the status of the Continuity of Learning Plan (CLP) and what teachers are doing to reach out to students and families in order to keep them engaged in the learning process. Again, the staff have been instructing students since March 16, 2020.

Academic/Intervention Plan: Deanna Keller reported that the academic intervention plan has been adjusted due to the pandemic to meet the needs of the students needing intervention in the Google Classroom and/or Zoom Meeting format as well as paper packets.

Building and Grounds Report: Nancy Gardner reported on two primary concerns which are parking lot and boiler needs. John Romine presented quotes that cover asphalt and parking lot repairs however due to pending budget cuts the project will be postponed until further notice. The estimates at this time are \$2,000 to seal cracks, \$4,900 to sealcoat, and \$2,000 to stripe. If we combine all three a discount may be given for a total of \$7,800. The boiler, which needs to be immediately assessed for future viability, will be John Romine's task.

NMU Representative Report: Neil Hartman reported on family sick leave updates. He also mentioned that all the schools should be working on a "re-entry to school plan" for the fall. The plan will be submitted to NMU.

OLD BUSINESS

Bold Education Connections Evaluation – The board discussed BEC’s evaluation results with Nancy Gardner.

NEW BUSINESS

Wellness Plan – Nancy Gardner discussed the Wellness Plan and the changes that the Wellness Team made during their review. The changes are minor and address adding more posters about nutrition in the cafeteria and Fun Fest once a year.

NMU Monitoring Visit – Deanna Keller discussed the NMU/ESLA virtual monitoring visit. NMU conducts the visit on an annual basis. ESLA was the last review and the monitoring team mentioned that if they conducted ESLA’s review first it would have set the bar for the rest of their schools. The school and staff are consistently going above and beyond in meeting the needs of students and their families.

Proposed Policies and Procedures – Nancy Gardner reported on the proposed policies and procedures, most including minor revisions. The board will have an opportunity to review the revisions and bring back to the June meeting for discussion and adoption.

Board Evaluation – Board members turned in their evaluation form and the results will be calculated and presented at the June meeting with any necessary recommendations.

Budget – The board and school leadership discussed the many scenarios that would affect the school budget including the possible per pupil reduction in the present FY and the per pupil reduction for the 2020-21 FY and ramifications that the cuts would have on the program. The team also discussed budget planning for 150 students next year and what everyone is comfortable with in reducing the school’s fund balance.

COMMUNICATIONS TO THE BOARD

Corona Virus Updates – Web link presented for updates.

Michigan Association of Public-School Academies – Web link presented for updates.

Michigan Department of Education – Web link presented for updates.

Great Lakes Education Project – Web link presented for updates.

Michigan Charter Day at the Capitol – On May 13, 2020 MAPSA held “Michigan Charter Day at the Capitol” in a virtual format. There were hundreds of charter supporters checking in and posting school pictures on the MAPSA FB page.

Announcements and Recognition

Announcements

None at this time.

Recognition

Ms. Keller discussed how the teachers and office personnel have gone above and beyond to ensure student needs are met.

Bold Education Connections commended Ms. Keller for doing an excellent job during the school closure especially in the midst of all of the challenges and last-minute changes required by either the CDC or the State of Michigan.

The next Board of Director's Budget Meeting and Organizational Meeting will be held at 12 p.m. on Thursday June 18, 2020. ESLA will post any necessary changes depending on the governor's directive as to whether the meeting will take place in person or through a virtual format.

Final call to the public

Interested parties may address the Board on any items of their choice. Those that wish to address the Board have a maximum of three minutes in which to speak.
No comments at this time.

Action Items

Motion to receive the April 2020 Financial Report for review as presented, by Swegles, supported by Conlan.

Doorn – Yes	Fisher – Yes
Gearhart – Yes	Swegles – Yes
Conlan – Yes	

Motion to approve the Wellness Plan as presented, by Fisher, supported by Gearhart.

Doorn – Yes	Fisher – Yes
Gearhart – Yes	Swegles – Yes
Conlan – Yes	

Adjournment

The meeting was adjourned at 2:10 p.m.

These meetings of the Board of Directors are in public for the purpose of conducting the school's business and are not to be considered a public community meeting. There is a time for public participation during each meeting as indicated in the agenda.

Upon request to the academy office, the academy shall make reasonable accommodations for a person with a disability to be able to participate in this meeting.

Certification:

East Shore Leadership Academy Board of Directors duly adopted the above minutes at a properly noticed open meeting held on June 18, 2020 at which a quorum was present.

Board Secretary/Board Designee:  Approved, June 18, 2020.